

Data Readiness Workbook

Instructions: score each dimension from 0 (not started) to 5 (operational). Record the owner, target date, evidence, red flags, and the next action. Use the completed assessment in an AI7Lab readiness workshop.

Dimension	Score	Owner / target	Evidence and next action
Ownership	0-5		
Quality	0-5		
Lineage	0-5		
Permissions	0-5		
Freshness	0-5		
Identifiers	0-5		
Metadata	0-5		
Bilingual coverage	0-5		
Media quality	0-5		
Retention	0-5		
Representative test data	0-5		

Scoring: 0-20% Initial; 21-40% Emerging; 41-60% Defined; 61-80% Operational; 81-100% Optimized.

Red flags: no accountable owner, no representative evidence, unclear decision authority, untested failure paths, or no rollback and incident process.

Next step: Book an AI7Lab readiness workshop at <https://www.ai7lab.net/contact>